



9.10.22

WESTERN MUSEUM OF MINING & INDUSTRY
COLORADO SPRINGS, CO

EXHIBITOR VENDOR APPLICATION FORM

The Rocky Mountain Pig Jig (RMPJ) is a community event where people will enjoy shopping with local vendors, live music, food, family friendly games & activities. The event will focus on a corporate amateur BBQ competition, featuring major businesses from across the Colorado Springs area. All proceeds will benefit NephCure Kidney International, (NKI) a 501(c)3 organization. We are looking for local BBQ restaurants and eateries to showcase their craft by providing samples in The Pit during the event. Please fill out the form if you would like to participate.

APPLICATION PROCESS: Applications from Vendors must be accompanied by the following:

- Signed Terms and Conditions
- Photographs, images or web link to your products
- Payment

APPLICATION DEADLINE/SELECTION PROCESS: Application Deadline is August 31, 2022. The Rocky Mountain Pig Jig committee reserves the right to accept or reject entrants at its sole discretion.

FEES: The fee for a 10 x 10 single space is \$60.00. The fee includes one (1) 10x10 designated booth area, and complimentary general admission tickets for two (2) people. **No refunds will be issued.**

SPACE ASSIGNMENTS: All spaces are located on grass/dirt in the field. Spaces are not vehicle accessible for setup. Set up will begin at 10:00 AM, Saturday, September 10th. Vendors should be ready to sell wares and/or begin serving samples at 1 PM and should not begin breakdown before 6:00 PM. Vendors are responsible for their own displays. All garbage or refuse should be disposed of properly on site and not left behind at your booth.

PARKING: Complimentary parking is available in the WMMI general lot. Handicapped vendor parking is in a designated location within the parking lot. The Vendor parking lot will accommodate all vendors.

WAITING LIST: Eligible applicants who did not receive a space assignment will be asked to join a waiting list. Available spaces will only be filled from this list.

Other Information: There are no rain dates in case of inclement weather. **To receive updates, please like us on Facebook.**



2022 Rocky Mountain Pig Jig Vendor Application

VENDOR INFORMATION:

Name: _____

Address: _____

City/State/Zip: _____

Cell Phone: _____ **Email Address:** _____

Facebook/Instagram: _____

Types of products to be exhibited/sampled: _____

Other Information you feel we should know: _____

Special Needs: _____

For the Application to be considered, the following must be included:

- Signed **Terms and Conditions**
- Photographs, images and web link/social media link to your products
- Payment by Credit Card (complete information below) or **check payable to NephCure Kidney International.**

Credit Card Number: _____

Exp. Date: ___/___ CVC _____ Cardholder's Signature: _____

Mail to: **Rocky Mountain Pig Jig**
Attn: Jenny Bergeron
6446 Sunny Meadow St.
Colorado Springs, CO 80923

****Office use only below this line****

Date Registration Received:	Payment Received:
Payment Method:	Check Number:
Date Confirmation Emailed:	Space Assignment:



Terms and Conditions

- 1. Setup/ Break Down:** Vendors may begin setting up at **10:00 AM on Saturday, September 10**, and should be **ready for the public by 1 PM**. Break down may not begin before 6:00 PM and must be completed by 7:45 PM. *Before leaving, be sure your area is clean and trash-free.
- 2. Staffing:** RMPJ Vendor booths must be staffed at all times and intact until The Pit activities close at 6:30 PM. NephCure Kidney International (NKI) is not responsible for merchandise or display materials.
- 3. Exhibitor Items:** Items for sale at the Exhibitor's booth must be predominantly handmade by the Exhibitor. Each Exhibitor must submit a few photographs of his or her craft(s). If participating as a crafter, the Rocky Mountain Pig Jig committee reserves the right to have items removed that are considered not appropriately handmade. Items cannot be simply purchased for resale.
- 4. Exhibitor Vendor Responsibility:** Vendor will be fully responsible for any loss or damage to his or her property by theft, fire or casualty. NKI expressly disclaims any responsibility for same. Vendor shall be responsible for any damage which may be incurred to the facilities as a result of or in connection with its operation. Each Vendor is responsible for the conduct of his employees and/or representatives and activities must not detract from the image or welfare of the event.
- 5. Vendor Spaces:** Vendor spaces will be assigned. Placement, flow, electricity access, and competition will be taken into consideration to provide the best experience for fair attendees. If you have special space needs, please include your request with your application and we will make every effort to accommodate you. Spaces are reserved on a first-come first-served basis. Vendors must ensure that none of their display equipment extends beyond their space; this includes any rails, stands or additional equipment.
- 6. One Business per space:** Only one (1) business per space reserved; space may not be sublet or shared without prior approval of an authorized staff of the NKI.
- 7. Acceptance:** The Rocky Mountain Pig Jig committee reserves the right to decline any application for space if it deems such action to be in the best interest of the Rocky Mountain Pig Jig.
- 8. Payment:** The full payment is a non-refundable registration fee for the selected space and is due with the submission of this agreement. This fee will be used to cover incidental costs associated with the production of this event.

9. Electricity: Electricity will be available on the field. Extension cords are not included in the fee and must be provided by the Vendor.

10. Space, Table & Chairs: One (1) 10x10 space will be provided. Each Vendor to furnish chairs, tables, stands and/or props. All spaces will be on grass; it is advised to bring along shims, or blocks of wood to level out the tables, since some areas may include uneven ground. We encourage you to bring banners, swag, and other items to reinforce your brand.

13. Cancellation of space: Application fees are not refundable. NKI is not liable if weather or other conditions prevent the Vendor from attending.

14. Indemnification: Vendor agrees to indemnify and hold harmless NKI and its agents, representatives and volunteers from and against any loss, expense, claims, damages, causes of action, injuries, suits or damages, suits to person or property, including attorney's fees, arising out of or related to the operation of the Rocky Mountain Pig Jig.

ACKNOWLEDGED AND AGREED:

Signature: _____

Printed Name: _____

Date: _____